

# Memo

To: Mayor and City Council  
From: Joel Lanken  
CC: Mike Williams, Eddie Robinson, Jack Kirksey & Staff  
Date: 9/30/2013  
Re: Depilated Commercial Property Project

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Participants: City Attorney Mike Williams, Joel Lanken, Eddie Robinson, Jack Kirksey.

The parties met today at 10:30 AM to discuss the above captioned subject. The objective of today's meeting was to discuss 1) The creation of a database of depilated commercial properties, 2) To determine potential Federal, state or private resources that may be available to the City in addressing this problem 3) The preparation of a Building Registry Ordinance for consideration by the City Council.

The purpose was to establish structure and objectives with supporting activities to address this problem. It was agreed that each property should have a title search conducted so as to identify the present ownership. Mike Williams will recommend someone for this chore and its associated cost which will be brought to the attention of the City Council for approval.

It was agreed that Mike Williams will "harmonize" the existing ordinances to assure that we have a consistent and up to date ordinance to enforce. In addition Mike Williams will prepare a Building Registry Ordinance for consideration by the City Council during its March 12, 2012 meeting.

It was agreed that Code Enforcement Citations can begin immediately where there is evidence of structures causing impediments to the health, safety and welfare of the City's citizens. It was agreed that a log will be kept on all actions taken and documented on the existing Photo Compilation of Properties.

A discussion surrounded the possibility of the City creating a Development Authority for the purpose of establishing a vision and scope for the City's redevelopment activities. As such, it was agreed that a recommendation be made to the City Council

to retain an expert Urban Planner as a consultant to assist in the formulation of an Urban Plan in the future. We will determine the approximate cost of this and present it to the City Council for its future consideration.

The creation of an Enterprise Zone was also discussed as a means to establish incentives for redevelopment activities such as tax moratoriums and other activities to entice investors to the area. More research is required here and it will be brought to the City Council's attention for future consideration.

It was agreed that a recommendation be made to the City Council that the participants in today's meeting be named as members of an "**Ad Hoc Redevelopment Committee**" and for Mike Williams to draw a Resolution to that effect for presentation to the City Council for its adoption at the March 12, 2012 Council Meeting. The function of this committee will be to continue its work on this subject and bring ideas, initiatives and recommendations to the City Council for its deliberations and subsequent policy development.

It was agreed that minutes of each meeting will be presented to the City Council.

It was agreed that this Committee will next meet 30 days hence at 10:30 AM on March 28, 2012 as a check point on activities taken and future initiatives to be undertaken.

The meeting ended at 11:50 AM.