

Staff Meeting Minutes June 15, 2012

Attendees: Joel Lanken, Tonya Tripp, Eddie Robinson, Eric Beckman, Tim Hoyle. Chief Cowell was absent.

Agenda for Staff Meeting June 15, 2012

- Determine priorities on capital improvement list which consisted of assigning timing to the suggestions such as A = 1 to 3 years B= 3 to 5 years and C = 5 years and beyond. This matter took almost 2 hours when trying to determine the ability to pay in conjunction with a broader review of fiscal considerations. Joel stated he would prepare a one page fiscal overview later for everyone to review and provide their comments on. This has been accomplished and we are now going to schedule input from the auditor before presenting this to the Council for policy decisions.
- Ideas on Flex Time Experiment was presented and accepted.
- Web site status was discussed and it was agreed that Tim would explore assistance from Clayton State University to compare with his quotes from vendors. He is in the process of doing that.
- External quotes on financial software package was not resolved due to two hours being spent on fiscal affairs.
- Intern assignments were discussed with the thought that Tim would remain as the sole contributor but moving into other very meaningful assignments in addition to our searching for monetary assistance for him.
- Pay adjustments was mentioned as a key item by Joel and Eddie suggested input from vendors on increasing our retirement program which Joel agreed to follow through on.
- Organizational issues if any, not discussed
- Departmental requests if any, not discussed.

It was agreed that July 6th and July 20th will be the next staff meeting dates but they will begin at 10:30 AM versus 2:00 PM.