

Minutes

WORK SHOP OF THE LAKE CITY COUNCIL

April 28, 2016

Attendees: Mayor Oswalt, Councilmember Williams, Councilmember Hoover, Councilmember Ginn, Chief Colwell, Capt. Simmons, Finance/Human Resources, City Clerk, City Attorney and Interim City Manager

Meeting called to order at 9:30 PM

1. **Addendum contract with Professional Probation Services:** Interim City Manager brought before the council an addendum to the contract with Professional Probation Services (P.P.S.) in the addendum P.P.S. is asking to change its fee structure that is charged to persons placed on probation. Motion was made by Councilmember Ginn and 2nd by Councilmember Williams with a unanimous vote of yes to addendum to the contract with P.P.S.
2. **Part time Information Technology (IT) person:** Interim City Manager brought before the council a recommendation from the Police Department, Finance Department and City Clerk Department to hire Toby Phillips as a part-time Information Technology (IT) person. Mr. Phillips has advised that he was going to retire from the Lake City Police Dept. within 60 to 90 days. Mr. Phillips was handling the I.T. duties for the Police Department and City Hall along with his detective duties while employed full time. A motion was made by Councilmember Hoover and 2nd by Councilmember Williams with a unanimous vote of yes to hire Toby Phillips as a part-time Information Tech after he retires.
3. **Waiver of the (use or lose) vacation policy request:** a request was brought before the council for a waiver of the (use or lose) employee vacation policy. Mayor and Councilmembers advised there would be no waivers given for the (use or lose) vacation policy for any employee.
4. **Police Vehicle:** Mayor and Councilmembers approved the Police Department to purchase a new Tahoe from Terry Cullen Chev. to replace a broken down unit with bad motor.

Old Business: Interim City Manager advised Mayor and Councilmembers that the City has been approved by the Department of Community Affairs to have an Opportunity Zone Jurisdiction. Further information would be given to Mayor and Council as it is received from D.C.A.

Adjournment 10:35 AM