

Minutes

WORK SHOP OF THE LAKE CITY COUNCIL

May 26, 2016

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Attendees: Mayor Oswalt, Councilmember Williams, Councilmember Hoover, Councilmember Ginn, Councilmember Sowell, Chief Colwell, Capt. Simmons, Finance/Human Resources, City Clerk, and Interim City Manager

**9:30 AM**

- 1. Review of 2016 1<sup>st</sup> quarter budget & Approval of 2015 amendments:** The Finance Officer (Tripp) brought before the Mayor and Council a Review of 2016 1<sup>st</sup> Quarter budget report. Ms. Tripp also brought before the Mayor and Council the required amendments to the 2015 general budget for approval. A unanimous vote of yes was given for 2015 budget amendments.
- 2. Agreement with Jomaz Network, LLC for placement of an ATM in City Hall:** City Clerk (Beckman) brought before the Mayor and Council an Agreement with Jomaz Network, LLC to place an ATM in City Hall. The ATM would be placed in the lobby at no cost to the City. Mr. Beckman advised that the City attorney has reviewed the agreement and was ok with it. A motion was made by Councilmember Hoover and a 2<sup>nd</sup> by Councilmember Ginn with a unanimous vote of yes to approve the agreement.
- 3. Agreement with Toshiba Business Solutions for placement of copy machines in City Hall and Police Department:** City Clerk Beckman brought before the Mayor and Council an Agreement with Toshiba Business Solutions for placement of copy machines in City Hall and Police Department. Beckman explained that the current copier's lease contract was ending and they have asked for the machines back. A motion was made by Councilmember Ginn and a 2<sup>nd</sup> by Councilmember Hoover with a unanimous vote of yes to sign agreement to purchase copiers and service contract with Toshiba Business Solutions.
- 4. Discussion on placement of a digital LED sign in front of City Hall:** Discussion was made on the price of the LED sign that was quoted in 2014 and need for the sign. No decision was made on LED sign.
- 5. Discussion on Police Department Personnel employment numbers:** Capt. Simmons advised Mayor and Council for the need to start looking for new police officers due to the fact that so many of the current officers could be within 5 years of retirement age and that

to move the City into the future there is a need to bump up the number of officers on each shift. After a short discussion a motion was made by Councilmember Hoover and 2<sup>nd</sup> by Councilmember Ginn to hire a new police officer by the end of 2016. Motion passed with a unanimous vote of yes.

**Other Business:**

Finance Officer Tripp brought before the Mayor and Councilmembers a discussion about the leasing of the UDR systems and the leasing of 3 police vehicles with G.M.A., She advised that enough money was in the Police Vehicle purchase fund to pay off the current leases. After a discussion on matter. A motion was made by Councilmember Sowell and 2<sup>nd</sup> by Councilmember Ginn to pay off the current leases with G.M.A. for the UDR's and 3 Police vehicles. The motion was approved with a unanimous vote of yes.

Mayor Oswald brought up a discussion on the employee vacation accrument of 5 weeks verses 3 weeks maximum. Councilmembers advised they needed more information on the topic before making a decision.

A motion was made by Councilmember Hoover and 2<sup>nd</sup> by Councilmember Ginn to give the Interim Manager a 3% raise in pay. Motion failed by a 3 to 2 vote of no.

A motion was made by Councilmember Hoover and 2<sup>nd</sup> by Councilmember Ginn to give an across the board 3% cost of living raise to all current employees retro back to January 1, 2016. Motion was approved with a unanimous vote of yes.

**Adjournment: 11:43 AM**