

City of Lake City Council

Work Session Minutes

April 27th, 2017

Attendees: Mayor Oswald, Councilmember McDuffie, Councilmember Hoover, Councilmember Sowell, Police Chief, City Attorney, City Finance Director, The Community Services Director and The City Manager, and two Clayton State University Students

9:30 AM:

Meeting called to order by Mayor Oswald. Mayor Oswald introduced the owners of the BP station and they made comments to the Council pertaining to their concern that if the City of Lake City allowed Kroger to have a fuel island that it would severely hurt their business. Councilmember Hoover and Councilmember Sowell both expressed their appreciation to the owners of the BP. However, both felt the decision would depend on what was best for Lake City. There has been no meeting yet with anyone representing Kroger. There have been telephone conversations with the property management team. The Mayor and Council took their concerns under advisement and stated they needed to have all the facts before making a final decision.

The Mayor and Council welcomed two Clayton State University students who were in attendance for a school assignment.

New Business:

1. The City Manager introduced for discussion a request for rezoning for 5684 Reynolds Road. The request was to reduce the size of the homes to be built from a two story 2,500 Sq. Ft. single family dwelling to a one story 1,500 Sq. Ft. single family dwelling. Eddie Robinson addressed the council and stated it would require rezoning to allow this to happen. The Mayor and Council were in favor of this and requested to have the necessary advertisement be made to comply with state law.
2. The City Manager introduced for approval of street repairs on Forest Parkway. Velocity Road Solutions will conduct the work. This is an LMIG project. The Mayor called for a motion, Councilmember Sowell made a

motion to approve, it was seconded by Councilmember Hoover and passed unanimously by Council.

3. The City Manager introduced for approval to hire a Uniformed Patrol Division Commander. The Police Chief stated this would be a Lieutenants position instead of a Captains position and would be the replacement for Captain Simmons. A motion was made by Councilmember Sowell, seconded by Councilmember Hoover and unanimously approved.
4. A discussion and approval to purchase vehicles for the Police Chief and Community Services Director was introduced. These two vehicles will be purchased using SPLOST funds. A motion was made by Councilman Sowell and seconded by Councilmember McDuffie and was unanimously approved.
5. The City Manager introduced for approval of allowing a maximum of 520 hours of sick leave to be accumulated by Lake City employees. In addition, there were some employees who had accumulated more than 520 hours. The City manager asked the Mayor and Council to allow those employees to keep the accumulated sick time. A motion was made by Councilmember Hoover to approve both items and was seconded by Councilmember Sowell and passed unanimously. These two items will be included in the new policy pertaining to sick time.
6. Councilmember Hoover introduced discussion of Police week May 14th – 20th. Councilmember Hoover made a motion to present a \$25.00 gift card to each person on the Lake City Police Department and a proclamation be made by the council. The motion was seconded by Councilmember Sowell and passed unanimously. Mayor Oswalt stated he wanted to have a cookout for the Police Officers during this week as well and Community Services Director stated he would provide the Barbeque for the event. The council approved this unanimously.
7. The City Manager entered for discussion the June 15th meeting of the Clayton County Municipal Association. Mayor Oswalt stated he would try to schedule the speaker for the event.
8. Discussion of recommended changes for the community center and nature park. The City Manager gave recommendations to bring the community center in line with best practices for event venues. In addition, discussion was made pertaining to protecting the nature park. The Mayor and Council

suggested having the changes made and presented for approval at the next council meeting May 8th, 2017.

9. Community Services Director Eddie Robinson had a mobile digital sign on sight for the Mayor and Council to view. The overall perception was outstanding and the Council wanted to move forward with the item at the next Council meeting May 8th, 2017.

Old Business:

A second discussion of revised policies for Travel and Credit Card usage was introduced by the City Manager. The Mayor and Council approved for the policies to be forwarded to the City Attorney for review. Once that is completed the policies will be put on the next available council agenda for a vote. The City Manager advised Mayor and Council that until a credit card policy was adopted that no elected official should possess a city credit card per state law under O.C.G.A. 36-80-24. Councilmember Hoover asked who had a city issued card on the council and she was advised that only the Mayor had a city credit card at this time. In addition, the City Manager asked the Mayor and Council to consider issuing a Visa or Master Card to the Department Heads. The purpose was to make purchasing of budget approved items more efficient. Currently the department heads either use their own credit card or get a check made to make the purchase or pay for services. The City Manager stated this is not an effective way to conduct city business. The Mayor stated the fewer cards the better.

Adjournment:

Mayor Oswalt made the motion to adjourn and the motion was seconded by Councilmember Sowell and passed by the council. Meeting adjourned at 10:00 AM.